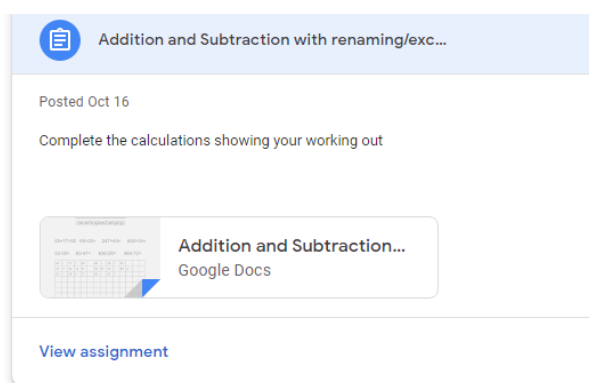


Turning in assignments

You will find all assignments under the classwork tab at the top of the page. (Self-isolation learning is ONLY for those children who have been told to self-isolate and not attending school)



Click on the chosen piece of learning and it will show as follows:



When you click on the document, it will open up a new document in which you can edit. Once you have finished, you can cross the x at the top of the page as it automatically saves.

Return back to the classwork that you have just edited and this time click 'view assignment'. It will appear as follows with the copied document attached.

Your work Missing

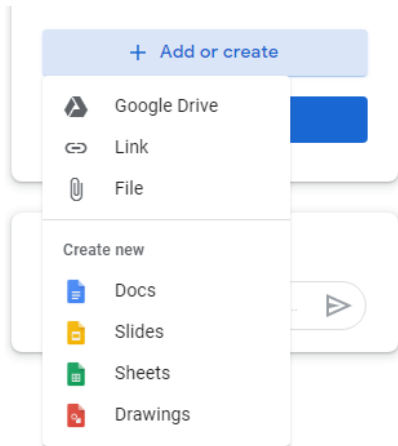
A file Mrs M Ogg copied for you was removed: [Template] Addition and Subtraction (renaming/exchanging)

[Make a copy](#)

[+ Add or create](#)

[Mark as done](#)

As it doesn't always attach the document that you have edited, click on 'add or create'. It will then bring a drop down menu



Click on Google drive and the piece of work that you have just been completing will be the first document in your list. Click on it and then click 'insert'

Then it will return back and you can then click 'turn it in'

This has now been turned in.